Office of External Affairs

Korea University of Technology & Education

1600 Chungjeol-ro, Byeongchoen-myeon, Dongnam-gu,

Cheonan City, Chungnam 31253 Republic of Korea

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**2019 Undergraduate Exchange Student Application**

|  |  |  |
| --- | --- | --- |
| **(Photo)** | **Name** | (Please write your name same as in Passport) |
| **Passport Number** |  |
| **Nationality** |  |
| **E-mail** |  |
| **Phone** |  |
| **Gender** |  | **Date of Birth** |  |
| **Mailing Address**(for receiving mail) |  |
| **Name of Home University** |  |
| **Field of Study at Home University** |  | **Year level** |  |
| **Field of Study at KOREATECH** | Mechanical Engineering | MechatronicsEngineering | Electrical∙Electronics& Communication | Computer Science &Engineering |
| Industrial Design &Architectural Engineering | Energy∙Materials &Chemical Engineering | Industrial Management |
| **Duration of Study in KOREATECH** | 1 semester | 2 semester |
| **Proficiency of the Korean** | High Mid Low |
| **Proficiency of English** | High Mid Low |
| Please include all listed documents and summit both email(selina@koreatech.ac.kr) and mailing 1. Undergraduate exchange student application
2. Resume and motivation letter
3. Official transcript of records from home university
4. Learning agreement
5. Copy of passport
6. Medical insurance

※ Medical insurance must be submitted upon arrival at KOREATECH |

**STUDENT'S CERTIFICATION**: I hereby certify that the above information given are true and correct as to the best of my knowledge. I agree to abide by the rule of KOREATECH.

Student’s Name: Signature: Date:

**EXHANGE PROGRAM ADVISER'S CERTIFICATION**: I nominate the above student for enroll the student exchange program with KOEATECH

Program Adviser's Name: Signature: Date:

**<Attachment 2-1: Resume>**

|  |
| --- |
| **EXPERIENCE** |
| **(Example) Annuity Investment Pool / Intern Mar.2014-Nov.2014**Samsung Asset Management Seoul, Republic of Korea∙ Quantitatively evaluated financial reports, compliance and operations of 80 funds under 40 asset management companies, 4Commercail banks and 4 funds evaluation companies ∙ Supported management and administration work **(Example) Research Assistant Sep.2012-Aug.2013**Institute for Poverty Alleviation and International Development Wonju, Republic of Korea∙ Researched growth rates, unemployment, poverty rates, FDI and other economic indicators in various African nations using statistics from the World Bank and IMF and created African war database∙ Assisted in operating the International Development Conference in the Korea National Assembly |
| **SKILLS**  |
|  (Example) Expert Microsoft Excel and Power point |
| **ACTIVIES** |
| (Example) Treasurer, KOREATECH Martial Art Club |

**<Attachment 2-2: Motivation letter>**

**Motivation Letter**

March 10, 2017

Dear Director of External Cooperation.

KOREATECH, Korea

**< Attachment 4: Learning Agreement>**

**Learning Agreement**

**∙ Name: (First name, Family name)**

**∙ Home University:**

**∙ Field of Study at Home University:**

**∙ Field of Study at KOREATECH:**

**∙ Year Level:**

|  |  |  |
| --- | --- | --- |
| **Course Unit Code** | **Course Unit Title** | **Credits** |
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Note: 1. Please checking course list and syllabus, then make this learning agreement

You can find Course information from attached courses infromation file. There is possiblitiy of difference

 between the courses information and open course.

 2. You can apply up to 18 credits based on KOREATECH credit regulation.

**Student’s Signature: Date:**

**“Home University” We confirm that this propoesed courses of learning agreement is apporved.**

**∙ Departmental coordinator’s signature: Date:**

**∙ Home University coordinator’s signature: Date:**